

# DECLUTTERING

## ACTION PLAN

Ready to start decluttering? Use this action plan as your guide while you embark on this decluttering journey. Remember that you can use it based on your schedule and what works for you. Now start! You got this boss!

### KITCHEN

- CLEAR COUNTERS
- FREEZER
- FRIDGE
- CABINETS
- DRAWERS
- APPLIANCES
- UNDER THE SINK

### LIVING ROOM

- DVDS/MOVIES
- VIDEO GAMES
- BOARD GAMES
- BOOKS
- KIDS TOYS
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### BATHROOM

- CLEAR COUNTERS
- CABINETS
- DRAWERS
- MEDICINE CABINET
- TOILETRIES
- MAKEUP
- DECLUTTER BY THE TUB

### CLOSETS

- COATS/JACKETS
- SHOES/BOOTS
- SCARVES/MITTENS
- HATS
- TOWELS/ HAND TOWELS
- WASH CLOTHS
- LINENS/SHEETS

### BEDROOM

- DECLUTTER DRAWERS
- DECLUTTER CLOSET
- SORT CLOTHES BY SEASON
- SORT CLOTHES BY TYPE
- UNDER THE BED
- BEDSIDE TABLE
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### KIDS ROOM

- CLOTHING
- TOYS
- ARTS/CRAFTS
- BOOKS
- SCHOOL WORK
- ARTWORK
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### OFFICE/PAPER

- OFFICE SUPPLIES
- BOOKS
- PAPER/FILES
- BILLS
- PHOTOGRAPHS
- PAPER PILES
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### DIGITAL

- DECLUTTER EMAIL
- SORT EMAIL FOLDERS
- GO THROUGH FILES
- SORT PHOTOS
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### LIFE

- DECLUTTER PURSE
- DECLUTTER WALLET
- PHONE CONTACTS
- PHONE APPS
- PHONE MUSIC
- SOCIAL MEDIA FOLLOWS
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